



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **5:00 p.m.**, or soon thereafter, on **Tuesday, October 5, 2021**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

Each citizen desiring to attend the Zoom Work Session must register in advance for the “webinar” (i.e., this City Council work session) as follows:

https://cwh.zoom.us/webinar/register/WN_X8Ld3sJETK2czIA2Jeqp9w Each registrant will receive a confirmation email containing information about joining the webinar.

- 5:00 p.m.**
1. **WELCOME** – *Mayor Peterson*
 2. **REVIEW OF BUSINESS MEETING AGENDA** – *Mayor Peterson (15 min.)*
 3. **STAFF REPORTS**
(Each week the city council and staff provide informational reports as a method of keeping up on the day-to-day activities of the city. This agenda item is set aside to allow council members to ask questions or for staff to bring the council up to date of any changes since the report was made).
 - a. **COVID-19 City Safety Measures Discussion** – *City Manager Tim Tingey (10 min.)*
 - b. **Transportation Plan Review** – *Public Works Director Matt Shipp (10 min)*
 - c. **Sort-Term Rental Amendment**– *Community and Economic Development Director Michael Johnson (10 min)*
 - d. **Parks, Trails, and Open Space Committee Project Priority Discussion** – *Community and Economic Development Director Michael Johnson (20 min)*
 4. **REVIEW OF CALENDARS AND UPCOMING EVENTS***
 - a. Cottonwood Heights Arts Council Art Show – October 4th through the 26th – City Hall
 - b. Trunk or Treat – October 29th – 3:00 pm through 4:30 pm at the Cottonwood Heights City Hall Parking Lot
 - c. Monster Mash/ Skate Night – October 29th – 5 p.m. through 7 p.m. at the Cottonwood Heights Recreation Center
 - d. Brighton High School: Full Circle, a Historic Committee exhibit – Nov 1st through 19th (*tentative dates*) – City Hall

- e. City Hall will be closed November 11th in observance of Veterans Day.
- f. City Hall will be closed November 25th and 26th in observance of the Thanksgiving holiday.
- g. Light the Heights – November 29th – City Hall

**All events are subject to COVID-19 restrictions. For more information, please visit ch.utah.gov*

- 5. **POSSIBLE CLOSED MEETING TO DISCUSS LITIGATION, PROPERTY ACQUISITION AND/OR THE CHARACTER AND PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL**
- 6. **ADJOURN CITY COUNCIL WORK SESSION**



NOTICE OF COMMUNITY DEVELOPMENT AND RENEWAL AGENCY BUSINESS MEETING AGENDA

Notice is hereby given that the Cottonwood Heights Community Development and Renewal Agency will hold a **Business Meeting** beginning at or about **6:15 p.m. on Tuesday, October 5, 2021**. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

Each citizen desiring to attend the Zoom meeting must register in advance for the “webinar” (i.e., this CDRA board meeting) as follows:

https://cwh.zoom.us/webinar/register/WN_vBfGry5JTSWxutzJctjmUQ Each registrant will receive a confirmation email containing information about joining the webinar.

- 6:15 p.m.**
- 1.0 **WELCOME** – Chairman Mike Peterson
 - 2.0 **November 1st Report** – CDRA CEO Tim and Community and Economic Development Director Michael Johnson.
 - 2.1 Consideration of **Resolution 2021-01** Adopting the CDRA’s 2021 Annual Report.
(By this resolution, the agency’s board will approve and adopt the agency’s 2021 annual report, which under state law is due by November 1st of each year).
 - 3.0 **Amendment to the Canyon Center Development Agreement** – CDRA CEO Tim Tingey and Community and Economic Development Director Michael Johnson.
 - 3.1 Consideration of **Resolution 2021-02** Approving a Second Amendment to the Development Agreement for the Canyon Centre.
(UTAH CODE ANN. 17C-1-416 enacted by the Utah Legislature in 2020 in response to the COVID-19 pandemic authorizes up to a two-year extension of the period of time during which CDRA project area funds are collected. By this resolution, the agency’s board will approve an amendment to the development agreement for the Canyon Centre community development project area extending the tax increment collection period by two years and correspondingly extending certain completion deadlines in that agreement).
 - 4.0 **Updates on the Proposed CDRA Project Areas** - CDRA CEO Tim Tingey and Community and Economic Development Director Michael Johnson.
 - 5.0 **APPROVAL OF MINUTES.**
The minutes of this meeting will be approved through the following process: The Agency’s secretary promptly will circulate a draft copy of the minutes to the Board members, who then will have three business days to provide any proposed corrections to the secretary.

The secretary will then circulate a revised draft of the minutes to the Board members, and the same review process will continue until such time as no corrections to the draft minutes are received within the three business days review period, whereupon that draft of the minutes will be deemed approved and will become the final minutes of the meeting.

6.0 ADJOURN



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, October 5, 2021**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

Civility and decorum should be applied in all discussions and debate. Difficult questions, tough challenges to a point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. Public officials and the public are encouraged to refrain from making belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments.

Citizens may make live verbal comments during the “Citizen Comment” portion of this meeting through the City’s “Zoom webinar” process. Each citizen desiring to make a citizen comment must register in advance for the “webinar” (i.e., this City Council business meeting) as follows:

https://cwh.zoom.us/webinar/register/WN_ohilOhjITguJhZpmeSnnwy

NOTE THAT THE “WEBINAR” ACCESS LINKS EMAILED TO THE REGISTRANT ARE UNIQUE TO THAT INDIVIDUAL. USE OF A SHARED REGISTRANT LINK WILL RESULT IN NOT BEING ADMITTED TO THE “WEBINAR” OR BEING REJECTED BY THE SYSTEM AND/OR HOST. EACH INDIVIDUAL MUST REGISTER INDIVIDUALLY AND ONLY USE THE LINK EMAILED TO THEM.

Each registrant will receive a confirmation email containing information about joining the webinar, and registrants who have entered the webinar’s “waiting room” will be admitted to the webinar one at a time for purposes of making their citizen comments to the City Council. Citizen comments also may be given in writing by submitting the comments to pmelgar@ch.utah.gov by 5:00 p.m. on the meeting date. In the interest of time and those attending the meeting live, however, **submitted written comments** will be entered into the record and distributed to the City Council, but **will not** read at the public meeting.

7:00 p.m. 1.0 **WELCOME**

2.0 **PLEDGE OF ALLEGIANCE**

3.0 **CITIZEN COMMENTS**

(“During each regular city council meeting (specifically excluding work sessions), there will be a period not to exceed sixty minutes for citizen comment.” (Cottonwood Heights Code of Ordinances 2.30.160 (B))

City Manager Tim Tingey will admit into the record any written public comments submitted to the City Recorder prior to 5:00 p.m. on the meeting date.

4.0 **PUBLIC HEARING**

- 4.1 **Proposed Budget Amendment for 2021-2022 Fiscal Year –**
Introduction by Administrative and Fiscal Services Director Scott Jorges

5.0 **STAFF QUARTERLY REPORTS**

- 5.1 **Police Report** – Police Sergeant Dan Morzelewski
(Review of the Police Department statistics for the last quarter.)
- 5.2 **Public Works Report** – Public Works Director Matt Shipp
(Presentation of the quarterly public works report detailing the status of various public works and capital projects throughout the City.)

6.0 **ACTION ITEMS**

- 6.1 Consideration of **Ordinance 369** Approving an Amendment to the 2021-2022 Budget.
(The Utah State Treasurer suggests that Utah cities amend their budgets at least quarterly to reflect any necessary changes since the budget was adopted. This ordinance will approve an amendment to the city's current [2021-2022] budget).
- 6.2 Consideration of **Resolution 2021-48** Consenting to an Appointment to the Parks, Trails and Open Space Committee.
(By this resolution, the council will consent to the manager's appointment of Larry Alserda to the city's parks, trails and open space committee).
- 6.3 Consideration of **Resolution 2021-49** Authorizing the Issuance and Sale of Not More than \$14,500,000 Aggregate Principal Amount of Sales Tax Revenue Refunding Bonds, Series 2021, and Related Matters.
(By this resolution, the council will authorize the issuance and sale of up to \$14,500,000 aggregate principal amount of Series 2021 sales tax revenue refunding bonds to refund all or a portion of the city's (already issued) Series 2014 and Series 2016 sales tax revenue bonds. The anticipated result of this process is to effectively re-finance most or all of the city's issued bonds at a lower interest rate without increasing the payment period, saving the city approximately \$75,000 annually (estimated) in interest expense).
- 6.4 Consideration of **Resolution 2021-50** Approving and Ratifying a Bid and Awarding a Construction Contract for the Ferguson Park Landscaping Project.
(This resolution will approve and ratify an \$736,427.05 bid and award a construction contract to Stratton & Bratt Landscaping, LLC for landscaping improvements to the city's new Ferguson Park that is under development).

7.0 **CONSENT CALENDAR**

Approval of the City Council Work Session and Business Meeting Minutes for September 21, 2021.

8.0 **ADJOURN CITY COUNCIL BUSINESS MEETING**

PUBLIC COMMENT PROCEDURE

During each City Council business meeting (specifically excluding work sessions), there will be a period not to exceed 60 minutes for citizen comment. (Code of Ordinances 2.30.160 (B)). Any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the Public Comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the City Council. Any person wishing to comment shall limit their comments to no more than three (3) minutes unless more or less time is specified by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes unless more or less time is specified by the Mayor. All comments shall be directed to the City Council.

No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The City Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council. In the interest of time and those attending the meeting live, submitted written comments will be entered into the record, distributed to the City Council but not read at the public meeting.

On Friday, October 1, 2021, at 4:00 p.m. a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City, by the Office of the City Recorder. The Agendas were also posted on the City's website at www.ch.utah.gov and the Utah Public Notice website at <http://pmn.utah.gov>

DATED THIS 1st day of October 2021

Paula Melgar, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item, they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov.)